

National Chung Hsing University Bachelor/Master Program in Landscape and Recreation

Graduation Leaving Confirmation

Academic Year: Semester

Level : ☐ Bachelor Program ☐ Master Program

Name		Student ID		Gender		Date of Birth	(YYYY/MM/DD)
Graduation Date	(YYYY/MM/DD)			E-mail			
Post-Graduation Contact Information	Permanent Address :					Permanent Phone :	
	Mailing Address :					Mailing Phone :	
						Mobile Phone :	
processing clerk Signature	Advising professor	Program Office					
		* Four copies of the thesis 1. Two copies for the program office. 2. Two copies for the library. (must include department stamp on the inner pages)	* Course information 、 Return of items 、 Submission confirmation.	* Clean and organize research desk, return research room key.	Undergraduate program fee payment completed: ☐ Yes ☐ No		
	(Not required for undergraduate school)	(Not required for undergraduate school)		(Not required for undergraduate school)	(Not required for graduate student)		

Notes	1. Graduates of the Program in Landscape and Recreation must complete the departure process before handling university departure procedures. ° 2. Departure process: Master's students must submit this form along with the Oral Defense Result Notification signed by the department chair, while undergraduates complete the online departure approval through the program office. 3. If the contact details provided differ from the information submitted at admission, please update them in the university's departure system to ensure proper future communication. 4. The collected information in this form is solely for future alumni activity notifications and communications.
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Revised on June 15, 2015