

To Whom It May Concern :

We sincerely thank your esteemed organization for taking the time to mentor and provide internship opportunities to our students despite your busy schedule. We extend our utmost gratitude to your organization. °

The "Landscape and Recreation Internship" is a critical component of our program's curriculum. During their internship at your esteemed organization, students not only gain professional knowledge but also adhere to the schedules and regulations of your institution. We kindly request your strict supervision during the internship period. Upon completion of the internship, we would greatly appreciate it if you could fill out the Internship Evaluation Form, seal it, and have the student submit it to the program's internship advisor or send it directly to our office via mail or fax. This evaluation will serve as a basis for course selection and grading for the off-campus internship program.

Program Director  
Bachelor Program in Landscape and Recreation  
National Chung Hsing University

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**National Chung Hsing University**  
**Bachelor Program in Landscape and Recreation**  
**Landscape and Recreation Internship**

**Internship Evaluation Form**

Student ID		Internship Period	From _____ (YYYY/MM/DD) to _____ (MM/DD)
Student Name		Student Phone Number	
Internship Organization Name			
Internship Organization Phone Number			
Internship Organization Address			
	Evaluation Criteria	Proportion	Total Score
1.	Attendance	× 20 %	
2.	Learning Attitude	× 40 %	
3.	Learning Outcomes	× 40 %	
Comments:			
Internship Organization Supervisor's Signature			
<p>Note:</p> <p>This evaluation form must be sent to the following address within one month of internship completion:  Program Office, Bachelor Program in Landscape and Recreation, National Chung Hsing University,  No. 145 Xingda Road, South District, Taichung City 402, Taiwan (Please mark "Internship Evaluation Form" on the envelope).</p> <p>Phone: +886-4-22840513   Fax: +886-4-22859818</p>			